



Monday 23rd March 2026

Dear Parents and Carers,

I am writing to share some important updates regarding the upcoming building works and the arrangements for the start of the summer term.

We are pleased to let you know that construction to extend our school and build the new nursery will begin during the Easter holidays. Hammonds, our appointed contractor, will be setting up the site over the break. As this work will take place on the school grounds, our playground will be unavailable and used instead for construction machinery and construction staff parking.

As a result, when the children return after the Easter holiday, the playground will be out of use and the double playground gates will be closed. To ensure the safety of everyone on site, the following measures will be in place:

- A new fire assembly point will be located on the field, furthest away from the school building.
- Children will practise alternative fire evacuation routes.
- Drop-off and collection routines will be adjusted.

Drop-off and Collection Arrangements

From the first day back after the Easter holidays, the following arrangements will apply:

Reception: The usual side classroom door (by the slope) will no longer be in use for drop-off or collection. Children will enter via the small black gate, then proceed through the brown wooden gate, and will enter/exit their classroom via the door at the front of the school building.

Year 1: Morning entry: Through the small black gate, then the brown wooden gate (as normal).
End of day: Children will be brought out to the pavement for collection.

Year 2: Morning entry: Through the small black gate, then the brown wooden gate (as normal).
End of day: Children will be brought out to the pavement for collection.

Years 3 and 4: The top wooden gates will be locked each afternoon. For collection, both classes will gather on the grassy area between the accessible parking space and the top wooden gate.

Years 5 and 6: Children will enter and exit through the main school entrance and use the slope as usual.

We will practise all the new routines with the children beforehand. To help them feel confident, we will start using these arrangements at the end of the school day on Wednesday 25th March. From Thursday 26th March onwards, the double gates to the main playground will remain locked, and children will need to enter and exit using the routes outlined above.

Thank you for your support and understanding. If you have any questions, please do not hesitate to get in touch.

Kind regards



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