

Tuesday 9<sup>th</sup> September 2025

### Key Stage 2 Home School Diary (Years 3 – 6)

Dear Parents/Carers,

You child will be bringing home their new home / school diary this week so I wanted to write to you to provide information on the home / school diary so that they are a supportive and useful communication tool to you, your child and the school. Please take some time to go through your child's diary with them as it contains lots of useful information that will help your child during the year.

As you are aware, the school places a high importance on reading at home and at school, and each child is expected to read for 15 to 20 minutes, 3 times a week at home. (Please see page 7 in the diary). Children who exceed our reading expectations (4 or more reads per week), will be awarded 1 house point. Children who read 7x times in a week will be awarded 2x house points. Please can we ask that all reading at home is recorded in the home / school diary and initialled by an adult.

We also ask that all homework is carefully recorded in the diary by the child and that the parent / carer also initial the diary to acknowledge the homework that has been set for that week. Your signature needs to be added by Monday each week. You will also see that there is space for any messages from home each week.

The teacher will collect all home / school diaries in on a Monday morning to review the reading for the whole of the previous week and will check that the child has had the diary signed by his/her parent/carer. The teacher will also check for any messages from home on a Monday, so if your message is important, please speak to the teacher in person, or ask your child to show the teacher the message in the diary.

The staff and I appreciate your support with ensuring they are initialled for both reading and homework and are in school every day for the teacher to write in as necessary.

Please can I ask that all parents / carers sign the Home – School Agreement on page 4 by Monday 15<sup>th</sup> September.

Our children take very good care of their diaries, but, in the unfortunate event whereby your child misplaces their diary, a replacement can be purchased from the office at a cost of £4.

With my very best wishes



Mrs Rosaleen Beaver

Headteacher